

# Husthwaite Village Hall Committee

Minutes of AGM held at VH on Monday 26<sup>th</sup> October 2015 at 7.00pm

**Present:** Stephen Barker, Carol Fenwick, John Ovenston, Philip Hewitson, Jeremy Walker, Will Mowatt, Debbie Lewis-Green, Cameron Smith, John Goddard, Victoria Black

**Apologies:** Gila Robinson, Sarah Aspinall, Sheila Mowatt

## 1. Minutes of the AGM (Monday 13<sup>th</sup> October 2014)

Read and accepted as a true record.

## 2. Matters arising

2.1 Noted that once we have installed a hand-washer in the kitchen we are eligible to apply for Hallmark level 2.

## 3. Chairman's report

Stephen thanked everyone for their service towards the Village Hall over the past year, highlighting individual roles. A special thanks went to John Ovenston and Philip Hewitson, who after heavy commitments within the Village Hall Committee, have stepped down from their current roles. Philip will remain on the committee for the forthcoming year but does not wish to carry as the role of treasurer. John will also support the VHC, providing updates of the building and maintenance works.

Please find attached the formal report.

## 4. Treasurers report

The accounts are still subject to external examination and are therefore only provisional at this stage. Philip circulated the report and the accounts for the year.

During 2014/15 the Village Hall incurred a deficit of £3,957. This deficit reflects the contribution from village hall reserves to meet both the shortfall on the lottery funding for the new village hall and for the purchase of furniture and fittings. Events and activities have contributed nearly £5,300 towards village hall funds after meeting hall hire charges.

There is now an established pattern of expenditure on the building's overheads and these are higher than those incurred in running the old hall. With tight management of utility costs, we have reduced electricity and water charges and installed a telephone and broadband connection for only £203 more in charges during the full year than those incurred during the 9 months of operation in 2013/14.

To meet running costs and create a reserve to replace furniture and equipment as it wears out, the village hall needs an annual income of approximately £10,000 - £11,500 based on the 2014/15 results. This has been achieved in each of the last two years. Some activities have fallen away during the year because of lack of support. To try and revive interest in these activities the Trustees have agreed to sponsor taster sessions in the New Year for both Zumba and Yoga.

## 5. Election of Trustees for 2015/16

Carol will remain the representative of the Parish Council until 2016.

Elected trustees:

- **Stephen Barker** Proposed- Carol Fenwick Seconded- Philip Hewitson

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- **Jeremy Walker** Proposed- Will Mowatt      Seconded- Carol Fenwick
- **Philip Hewitson** Proposed- Will Mowatt      Seconded-Jeremy Walker

The fourth trustee is to be confirmed and everyone present supported the three elected trustees. A Treasurer is also to be confirmed.

## 6. AOB

**Short Mat Bowls** -Cameron Smith, acting on behalf of the bowling team, raised the following issues:

- 1) Concern was raised about the charges for hall usage suggesting that 20 sessions that had been charged to the Short Mat Bowling had not taken place. Philip explained that the charges were based on entries in the bookings diary. The VHC will investigate the disputed payments and credit any incorrect charges to the short mat bowls account.
- 2) The Key collection arrangements have been successful on the whole but the breakdown in the key loan arrangements between Will and June on two or three occasions had created difficulties gaining access. It was agreed that Carol Fenwick would open the hall for the bowling sessions/matches and would lock up afterwards. Any time changes were to be emailed to Carol who will arrange with another member of the Village Hall Committee to open and close the hall when she is unable to do so.
- 3) Philip confirmed that any proceeds from the team's fundraising would be credited to the Short Mat Bowls account as he stated it had been previously.
- 4) Insurance was raised in relation to equipment belonging to the Bowls Team which is stored at the hall, but which had not been purchased by the hall committee. June estimated that approximately £1,000 worth of equipment was owned by the team or its members. Philip suggested that if this additional equipment was added to the halls asset register then it would automatically be covered by the village hall insurance.

All the issues concerned are to be raised at the following Village Hall Committee meeting , Monday 9<sup>th</sup> November, and the ideas and solutions will be circulated.