

**Minutes of the Remote Meeting of Husthwaite Parish Council held on
Tuesday 21st July 2020**

Present: C. Fenwick (Chair), C. Colton (CC), J. Don (JD), J. Law (JL), B. Smith (BS), E. Smith (ES), Mrs J. Coulthard (Clerk).

1. **Apologies:** None.
Declarations of Interest: None.
2. **Minutes of the previous meeting:** The minutes of the last parish council meeting were approved and signed as a true record.
3. **Matters Arising:**
 - 3.1 **Fracking in North Yorkshire:** There were no new developments to report.
 - 3.2 **25 Year Environmental Plan:** Keith Gittens has surveyed the two areas left uncut in the Recreation Woodland & Wildlife Area and found 30 species of wildflower - an article to highlight the findings will be included in the newsletter. These areas have now been cut by the grass cutting contractors and the grass will be raked off and placed in a compost heap. The PC agreed to suspend further cutting of the two areas until the end of the season. **Action: JL**
 - 3.3 **Kendrew Green Trees:** Keith Gittens has received no response from NYCC regarding the sycamore which needs removing from the base of the healthy elm.
 - 3.4 **The Village Website and the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations:** As Jan Janiurek has been shielding, Lawrie is continuing to keep the village website updated. In order to comply with the Public Sector Bodies Accessibility Regulations 2018, the PC must publish an Accessibility Statement on the website before 23 September 2020 and CC offered to complete this task. **Action: CC**
 - 3.5 **Community Right to bid on Husthwaite pub:** The PC have received no response from the Rt. Hon Robert Jenrick, Minister of Housing, Communities and Local Government regarding our request for support and guidance in applying for a loan from the Public Works Loan Board to assist with the purchase of the property. Follow-up e-mails and hard copy letters have been sent in the hope that the offices may now be staffed again. Kevin Hollinrake suggested asking HDC to help with the process, so CC offered to contact Jillian Mortimer and the Debt Management Office for advice. The moratorium period officially ended on 9th July and the estate agent has been in contact but until funding is secured, we cannot progress. **Action: CC**
 - 3.6 **Co-option of Parish Councillor:** The Clerk has received one letter of interest from a parishioner willing to be considered for co-option but, as the last newsletter was mostly dedicated to life in lockdown, the PC decided to re-advertise the vacancy in the August Newsletter and ask interested persons to apply before 8th September. **Action: Clerk**
 - 3.7 **Village assistance during Coronavirus epidemic:** The work of the Husthwaite Covid 19 Action Group has been much appreciated by villagers, with numerous messages of thanks received. It was noted that CF intended to continue the Prescription Collection service for the foreseeable future and CC confirmed that the twice weekly delivery of soup and monthly OVC lunches would continue to be delivered to member's homes.
4. **Matters that have arisen between meetings:**
 - 4.1 **Police activity on The Nookin:** Following suspicious activity, the Police raided a property on The Nookin and two men were arrested. The property was searched but nothing illegal was found. All

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equipment was returned to the owners but they were prohibited from returning to the village. Both Kevin Hollinrake and Jillian Mortimer were very supportive following the police activity.

- 4.2 **AJ1 Project Road Safety Fund:** North Yorkshire Police, Fire and Crime Commissioner, Julia Mulligan, has chosen to invest £190,000 in road safety projects across North Yorkshire and is requesting applications from Councils. The PC agreed to contact NYCC to ask if they could bid for monies to improve the A19 / Amplecarr junction. **Action: CF**

5. **Planning Matters:**

5.1 **The following planning applications have been received:**

20/00834/FUL - Fairbanks, High Street, Husthwaite - Repair and restoration of current slate roof to include replacement of broken tiles and installation of integrated solar panels - The Parish Council wished to see the application APPROVED.

20/00862/FUL - The Vicarage, High Street, Husthwaite - Single storey timber orangery and boot room to replace existing - The Parish Council had NO OBSERVATIONS.

20/00974/CAT - The Vicarage, High Street, Husthwaite - Works to trees in a conservation area - The Parish Council had NO OBSERVATIONS.

20/01426/OUT - OS Field 8464, Highthorne Lane, Husthwaite - Outline application with some matters reserved for the construction of five dwellings (including 3 bungalows) and associated highway works including new footpath - Although this proposal is outside of Husthwaite's development limit the Parish Council understand that interim policy guidance supports some small scale development in service villages. Therefore, if HDC is minded to approve this application, the PC would request that the following conditions be met:- The development must complement our linear village and be of a similar density to the immediate vicinity (a maximum of 5 dwellings), Highthorne Lane must be widened to accommodate access/egress to the new properties (with appropriate site lines), A Construction Plan must be in place detailing conditions for construction traffic, storage of materials and vehicle parking before building starts. In addition, the PC would like an assurance that further development will not take place in the rest of the field and would like to see highway improvements to the rest of Highthorne Lane.

5.2 **The following planning applications have been approved:**

19/02350/FUL - Clarence House, The Nookin, Husthwaite - Conversion of the single existing garage into a habitable accommodation and conversion of part of the existing storey into an annex as part of the main dwelling.

20/00011/TPO2 - Land North West of Balderance Farm, North Moor Road, Easingwold - Tree Preservation Order

20/00190/FUL - The Old Lodge, Malton Street, Husthwaite - Demolition of east wing and construction of two-storey replacement.

20/00228/FUL - Spring Garth, High Street, Husthwaite - Application for subdivision of existing plot & creation of new dwelling with detached double garage.

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6. Finance Report:

6.1 Current Account:

Cheques / Monies Out

17.03.20	100995	£220.00	Clerk - January to March 2020
04.04.20	100996	£78.00	Play Inspection Company (including £13 VAT)
04.04.20	100997	£40.00	Information Commissioner
14.04.20	100998	£553.20	Farm & Land Services (including £92.20 VAT)
19.05.20	100999	£134.00	YLCA Membership
27.05.20	101000	£981.26	Came & Company Insurance
08.06.20	101001	£220.00	Clerk - March to May 2020
		£2226.46	

Cheques / Monies In

30.04.20	£3750.00	HDC Precept - 1st instalment
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Statement Balance at 15 July 2020 - £18172.91 (including £9644.88 Cemetery monies)

Balance as at 21st July 2020 - £18132.91

Payments to be authorised:

J Coulthard - £220.00 - May to July 2020

Husthwaite Newsletter - £350

Petty Cash - £20

6.2 Recreation Area Account:

Cheques / Monies In

15.03.20	.21	Interest
15.04.20	.22	Interest
15.05.20	.21	Interest
15.06.20	.11	Interest
15.07.20	.01	Interest
	.76	

Statement Balance at 15 July 2020 - £1307.83

6.3 Annual Governance Statement 2019/20: The Annual Internal Audit Report was received and noted, and the Annual Governance Statement was agreed and approved by the Council and signed by the Chair.

6.4 Accounting Statements 2019/20: The Accounting Statements, Explanation of Variances and Bank Reconciliation were approved by the Council and signed by the Chair and Responsible Financial Officer.

6.5 Certification of Exemption from External Audit 2019/20: As Husthwaite Parish Council is classed as a smaller authority with a gross annual income and expenditure under £25,000 and we meet the qualifying criteria set out in the Certificate of Exemption, it was agreed that there is no requirement for us to have a limited assurance review.

6.6 Approval of Publication of Documents required by the Accounts and Audit Regulations: It was confirmed that the Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, Explanation of Variances, Bank Reconciliation and Notice of Public Rights will be published on the Parish Council section of Husthwaite

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website as required. The Exercise of Public Rights will take place between Monday 3rd August and Friday 18th September 2020. **Action: CF**

7. **Circulated Items that may be of interest to the Council:** None

8. **Reports from Council Representatives:**

Easingwold & Villages Forum: No councillor was able to attend the last meeting.

HDC Parish Liaison Meeting: No notification of next meeting received.

Highways: The Amplecarr and Gibbet Hill will be closed tomorrow for remedial works.

Complaints have been received regarding parking in Low Street, especially in the vicinity of the pub, and the Police have informed residents to report problems to HDC. It is understood that Kevin Hollinrake is meeting with residents to discuss their concerns and Tomahawk staff are aware.

Neighbourhood Watch: Nothing to report.

Public Footpaths: The PROW signpost on Gibbet Hill has been replaced and the fallen tree on the footpath by Bank Cottage has been reported to NYCC. Kevin Hollinrake has asked NYCC to review their decision regarding the broken boardwalk. A volunteer has strimmed the footpath from the Recreation Area to the Nookin.

Recreation Area: Following Government advice, the Recreation Area was reopened on Saturday 4th July. CF will request quotes from three sources for the repainting of the MUGA surface.

Action: CF

Street Lighting: Both NYCC and HDC have started to replace the old streetlights with new LED ones.

Village Hall: Quotes to weatherproof the Bier House roof will be requested from M Duffield, York Guttering & Roofing and A&S Roofing. The Village Hall Committee have had plans drawn up for a new storage extension to the rear of the hall and are now ready to progress the project. As custodian trustees, the PC are able to obtain a 50% reduction in planning fees, so the PC agreed to submit the planning application and pay any costs involved.

YLCA: No councillor was able to attend the last meeting.

New Electricity poles: The banking on High Street (adjacent to 1 East View) has been rectified following our complaint after the installation of the new poles by Freedom on behalf of Northern Powergrid left an unfilled area beside the new post.

9. **Reports from County & District Councillors:** As no councillors were in attendance, no reports were given.

10. **Date & Time of next Meeting:** The next meeting will be held on Tuesday 15th September 2020 at 7:30pm in Husthwaite Village Hall (or at 8:00pm if held remotely).

Signed.....September 2020