

HUSTHWAITE VILLAGE HALL

MINUTES OF THE COMMITTEE MEETING

HELD ON 09.06.14 AT 7.00 pm

Present: Will Mowatt (Chair); Philip Hewitson (Treasurer); Carol Fenwick; Gila Robinson; Jeremy Walker; Malcolm French.

Apologies: Zoe Lodge; Stephen Barker.

- Minutes of Last Meeting:
Accepted. Proposed by Carol Fenwick. Seconded by Philip Hewitson.
- Matters Arising;
 - The Parish Council have consulted Broadacres re the Bier House use and they believe a rent of £300/yr should be charged for its use. The contents to be insured. The Village Hall have accepted this proposal
Action ; Will Mowatt
- Financial Report:
 - The reports have been circulated to the Committee by Philip Hewitson.
 - Income/Outgoings show a deficit of £3720.81
 - Little Pippins not charged for CR/ Combined – Zoe.
 - The Bar Income requires an analysis on its profitability – Philip
 - Electricity Usage, now about correct!
 - Still using mains water for the toilets therefore an added cost.
 - Rainwater tank to be cleared then plumber can work on the toilets.
 - Landscaping only outstanding item to complete.
 - Native. Contact still ongoing but likely outcome to be neutral.
- Snagging:
 - Report circulated by John Ovenston
 - Water/Electric meter readings required on Fridays – Volunteers required.
 - Committee Room Floor still to be addressed.
 - Maintenance Policy/Report. John Ovenston to produce.
- Booking Status:
 - See Village Hall web-site calendar.
 - Possible cancellation of Ceilidh unless numbers increase significantly.

- Opening Event Date 12.07.14
 - Music, Gila/Linda On Flute/Piano. Kate Pickstone on Harp
 - Canapés – Gila and Zoe
 - Need clean up team on the morning of the event at 9.00 am. Volunteers.
 - Full stage required.
 - Invites to be sent out by Carol
 - Media Contacts – Will / Malcolm
 - Flowers, Juliet McDougal, 6 tables, stage and lobby.
 - Plaque to be sorted out later.

- Planning Update Will
 - Succession Planning to be on next Agenda
 - Cleaning Rota is short of volunteers, see Gila.
 - John Ovenston has a checklist.
 - Still require someone to run the Marketing function.
 - Pavers, laid by Jeremy. Look good.
 - Child Protection Policy –Sarah to write.
 - Hallmark 1 to be applied for.

- Parish Council:
 - Barrie Ward secretary to the PC leaves the village tomorrow.

- The Trustee Information Pack was provided to all Trustees.
 - Any changes or alterations please inform Malcolm French.

- AOB:
 - Local Pub. No good information on the future.
 - The stage must NOT rest against the acoustic panels.
 - No information yet on Landscaping grant
 - A charity workshop by an accordionist has been requested- Gila to respond. The charity would be the Musicians Benevolent Fund. Any special terms.
 - Many exciting entertainment options being planned throughout the next 12 months. Thank you Gila.

Next Meeting: 14.07.14

Malcolm French
23.06.14