

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 16th September 2014 in Husthwaite Village Hall**

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Present: C. Fenwick (Chair), P. Fox (PF), E. Smith (ES), P. Escreet (PE), B. Smith (BS), Cllr C. Patmore.

In Attendance: Mr. G Crane, Mrs. E Walton.

1. **Apologies:** A. Gambles (on holiday).

2. **Minutes of Previous Meetings:** Approved and signed as a true record.

3. **Matters Arising:**

3.1 Article 4 Direction: Before the decision is made to tighten planning controls in the Husthwaite Conservation Area by applying for Article 4 Direction, it is important that we have the support of those who reside in the village. Therefore it was agreed to write a newsletter item informing parishioners of the kind of development that would require planning permission if included in an Article 4 Direction and asking them for their views on whether we should proceed with this course of action. **Action: CF**

3.2 Parish Council Defibrillator: The Yorkshire Ambulance Service has suggested that the Parish Council purchase a Defibrillator Cabinet in which to place the defibrillator which was donated to the PC. Members of the public will then be told the location of the defibrillator and given a code to access the cabinet when they dial 999. The cost of a cabinet is £745 + VAT and it was agreed to research if section 106 monies could be used to purchase this equipment. **Action: CF/CP**

3.3 Blocked drains: The drain at the bottom of Kays Bank has now been cleared and it was agreed that CF would check if the drains in Elphin View (between nos. 9 & 10) and Prospect Cottages (by no 16) had been cleared and report to Cllr Patmore if further action was required. **Action: CF/CP**

3.4 Street name signage: Claire Spink, from Design & Maintenance at Hambleton District Council, has confirmed that she will visit Husthwaite to inspect the Street Name Plates and repair / replace as necessary.

3.5 Volley Ball Equipment: The Sport-Thieme Universal Volleyball Set has now been received and is awaiting installation on the flat grass area within the Recreation Area. It was agreed to ask C Slater for a quote to position the ground sockets into cement. **Action: CF/BS**

3.6 Recreation Area Waste Bins: Alternative covers for the bins in the Recreation Area are not available and it was deemed uneconomical to purchase new bins at this time.

3.7 Bier House Rental: The Village Hall Committee have signed the new tenancy agreement and have paid the first six months rent from 1 August 2014.

3.8 Review of Parish Plan: It was agreed that, since the production of Husthwaite Parish Plan, a good number of the Priority Issues have been actioned by the Parish Council. In addition it was considered that several Actions are out of Parish Council control but the following outstanding issues are thought to be worthy of further investigation:-

- Community Car Scheme - Contact will be made with Easingwold & District Community Care Association to obtain details for a possible newsletter item on the subject to encourage volunteers from Husthwaite who would be willing to use their own vehicles to assist those in need. **Action: CF**
- Dog Waste - A request for the Dog Warden to pay a visit to the most affected areas and for leaflets to distribute within the village will be made. **Action: CF**
- Litter - The suggestion of a village litter pick during the October half term school holiday will be discussed with the possibility of providing free refreshments to volunteers.

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- Mobile Phone Reception - The possibility of Husthwaite submitting an application to install Open Sure Signal technology in the village with the help of the Vodafone Rural Hotspot programme will be investigated. **Action: PE**
- School Parking - NYCC are cracking down on parking problems near schools and are launching patrols at the start and end of the school day. The Parish Council will request that Husthwaite Primary School receives such a visit. **Action: CF**
- Updating the Parish Plan Action Plan on the Village Website - The feasibility of updating the Husthwaite Parish Plan Priority Issue Actions on the website will be explored. **Action: PE**

3.9 Painting of Village Seats: An estimate has been received from John Howland for refurbishing and painting the seats within the village. Although slightly higher than the quote from Easingwold Painting & Decorating, it is a more comprehensive quote and still within budget, so the Parish Council agreed to ask John Howland to complete the work on the seats as soon as possible. **Action: CF**

3.10 Highways Planning Application Responses: PE confirmed that as the application was for 'construction of a domestic storage building' on domestic land adjacent to West Terrace, Hambleton District Council's policy dictated that Highways were not consulted on the planning application.

3.11 Public Open Space Action Plan: Lisa Wilson has confirmed that the Village Hall landscaping project has been added to the Husthwaite Action Plan which went to Cabinet on 2nd September.

3.12 Burial Plots U24 & U25: The original Husthwaite Burial Board Certificates for grave spaces (U24 and U25) in Husthwaite Cemetery have been returned by Mr & Mrs Thomson and a refund of £80 has been sent.

3.13 LED Street Lighting: Ian Dawson, from Design & Maintenance at Hambleton District Council, has confirmed that Hambleton are not at present considering LED replacements but are rolling out the part night programme with North Yorkshire County Council.

3.14 Community Assets and Planning: Tim Wood, Planning Development Manager at Hambleton District Council has passed on our concerns to those who have responsibility for the register of Assets of Community Value. As no further response has been received a follow up letter will be sent. **Action: CF**

3.15 Recreation Area Equipment: The Lawnmower and Hedgetrimmer have been serviced and a new sweeping brush has been purchased. In addition a socket handle and two sockets (17mm & 19mm) have been bought to assist with the monthly Recreation Area Inspections.

3.16 Kays Bank Water Problem: Yorkshire Water have written to Area 2 Highways to confirm that there is no chlorine in the water which is running onto Kays Bank which suggests that it is a watercourse spring. As no response has been forthcoming from Richard Jackson at Highways, we asked Cllr Patmore to intervene on our behalf. **Action: PE/CP**

3.17 Footpaths: Amy Ellis, NYCC Highways & Transportation Area Customer Care Officer, has advised us that the Low Street footway has been put forward on a list for Thirsk area to be assessed for funding by the central team. Whilst this does not guarantee that the scheme will successfully attract funding, at least the footway will be evaluated by headquarters .

3.18 Sunken Grave: Following an inspection of the sunken grave it was considered that the best course of action would be to relocate the bench within the Cemetery onto paving slabs and arrange for the surplus turf to be re-laid on the grave. Mrs Pedley has confirmed that this option is acceptable. **Action: CF**

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3.19 East View Trees: No response has been received from Broadacres regarding the pruning of the trees on East View Green. A follow up letter will be sent. **Action: CF**

4. Matters which have arisen between Meetings:

4.1 Prospect Cottages Development: Following the village consultation on the development of land to the south of Prospect Cottages, we have been informed that K Baker Design intends to proceed with an outline planning application for twenty dwellings on the site in the near future. As the application is for outline planning only, there will be no detailed layout or design specifications. The Parish Council acknowledge that, in the Hambleton Local Development Framework, Husthwaite was allocated a development of around 20 dwellings between 2016 and 2021 but, from the numerous responses that were received from the recent village consultation, it is clear that the majority of parishioners consider that, due to the size of our village, this should take place in phased stages. Therefore it was agreed to write to Mick Jewitt, Director of Environmental and Planning Services expressing our concerns. In addition the Parish Council will highlight the Prospect Cottages access and egress problems which include severe traffic congestion on High Street, the extremely steep gradient of the access road and the limited vision splay onto High Street which has resulted in various near-misses of late. Finally it was confirmed that a public meeting would be held to ascertain villager's opinion in the event of a planning application being made. **Action: CF**

5. Planning Matters:

5.1 The following planning applications have been received:

2 West Terrace, Low Street, Husthwaite - Proposed work to fell pine tree. (The Parish Council has no observations on this application)

St Nicholas Church, Low Street, Husthwaite - Proposed work to fell American Cedar tree. (The Parish Council has no observations on this application)

Wilton Croft, Low Street, Husthwaite - Proposed works to blue atlas cedar tree subject to TPO 9/2009. (The Parish Council wish to see the application approved)

5.2 The following planning applications have been approved:

Wesley House, High Street, Husthwaite - Retrospective application for placement of solar panels to roof of dwelling as amended by plan received by Hambleton District Council on 25 July 2014.

Lowfield House, Low Street, Husthwaite - Alterations to roof space to form living accommodation including addition of dormer window and conservation style roof windows, gable window, extension to dwellinghouse and alterations to one bay of garage as amended by plans received by Hambleton District Council on 25 July 2014.

2 West Terrace, Low Street, Husthwaite - Proposed work to fell pine tree.

St Nicholas Church, Low Street, Husthwaite - Proposed work to fell American Cedar tree.

5.3 Consultation on the following planning application is ongoing:

The Orchard Inn, Low Street, Husthwaite - Proposed discharge of conditions 03 details of materials, 04 scheme of refrigeration, 06 scheme of ventilation and extraction, 13 details of barriers and signs.

6. Finance:

6.1 Current Account

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Cheques/Monies out

15.7.14	100844	£80.00	R & F Thomson (U24 & U25 refund)
15.7.14	100845	£500.00	Husthwaite Village Hall
15.7.14	100846	£300.00	Husthwaite Newsletter
15.7.14	100847	£90.00	C Fenwick (Breadboard & Vouchers)
15.8.14	100848	£806.66	Burn Bros (Grass Cutting) inc 134.44 VAT
		£1776.66	

Cheques/Monies in

18.7.14	£60.00	Memorial fee re P Davison
25.7.14	£150.00	Bier House Rental (Aug 14 - Jan 15)
21.8.14	£50.00	Memorial fee re M Drinkhill
	£260.00	

Statement balance at 15 August 2014 - £11438.19 (including £8044.88 Cemetery monies)

Unpresented cheque 100848

Payments Approved

PKF Littlejohn - £240.00 (Audit)

ME Willis - £92.20 (Recreation Area Equipment)

6.2 Recreation Area Account

Monies in

15.6.14	.02	June Interest
15.7.14	.02	July Interest
15.8.14	.02	August Interest
	.06	

Statement Balance at 15 August 2014 - £389.68.

6.3 Recreation Area Committee Account

Monies out

15.7.14	100012	£485.68	Sport Thieme (Volleyball Equipment)
		£485.68	

Statement Balance at 3 September 2014 - £77.28.

6.4 Annual Return

PKF Littlejohn has completed the audit of Husthwaite Parish Council's Annual Return for the year ended 31 March 2014. The auditor's comments were reported to the Council and, as there were no matters giving cause for concern, it was agreed no further action was required. A 'Notice of Conclusion of the audit and right to inspect the annual return' was placed in the Parish Council Noticeboard on 1st September 2014 and has therefore been on display for the statutory 14 days.

7. Circulated Items That May Be Of Interest To The Council:

7.1 NYCC Grass Cutting: From April 2015 NYCC intend to stop funding grass cutting in the public highway except where grass is cut for safety reasons, for example to maintain minimum visibility requirements at junctions. A plan of the areas which will continue to be cut within Husthwaite is expected in the near future along with contact details of the Highway Maintenance Contractor should we wish to purchase an additional level of grass cutting service.

7.2 Caravan Sites & Control of Development: The Parish Council agreed that all sites should adhere to the same standards and applying the revised site licence conditions and enforcement policy to all licenced sites would be a fair system.

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7.3 NALC Handling of Complaints Policy: After discussion it was decided that in the event of a complaint the Parish Council would refer to the Hambleton District Council Complaints policy.

7.4 Recording of Parish Council Meetings: Since the publication of the Openness of Local Government Bodies Regulations 2014 in August, Parish Council meetings can now be recorded by anyone. Therefore it was agreed to amend paragraph 15 of Husthwaite Parish Council's Standing Orders to read 'Photographing, recording, broadcasting or transmitting the proceedings of a meeting is permitted after notification to the Clerk or Chairman prior to the meeting.' **Action: CF**

7.5 Bus Services: NYCC has re-tendered the 31X bus service on a short term contract from 3 November 2014 until 31 January 2015. The proposed timetable is for four journeys per day to Easingwold and Helmsley with the slightly altered timings. At present we are unsure if the last bus of the day (currently a commercial service) will continue to run after the contract is relet.

8. Reports from Council's Representatives on Other Organizations:

8.1 Highways: PE informed the meeting that potholes on roads surrounding the village had recently been filled.

8.2 Footpaths: The public footpath on the old Husthwaite - Coxwold railway line has become extremely overgrown and impassable. BS has reported the problem to NYCC.

8.3 Husthwaite Newsletter: With effect from 1st October 2014, the village newsletter will be jointly funded by the Orchard Project, the Parish Council and local advertisers. Monies paid to the newsletter via the Village Hall Committee have been transferred into a new Newsletter account.

8.4 Cemetery: On a recent village inspection it was noted that the Cemetery Yews have become very untidy and overgrown with weeds. It was agreed to ask C Slater for a quote to sort out the problem. **Action: CF/BS.**

9. Reports from County/District Councillor:

Cllr Patmore informed us that North Yorkshire Police have confirmed that, with the exception of shoplifting, crime rates in Hambleton have reduced. Also at a recent full council meeting, Hambleton District Council expressed their dissatisfaction with the Police and Crime Commissioner, Julia Mulligan, and confirmed their disappointment on the news that the NY Police HQ will be moving to new premises in Cleveland. In addition, although HDC have an option to purchase Northallerton Prison, they are actively looking for a developer to oversee regeneration of the area. Furthermore, a final decision on the Allerton Park Waste Recovery Plant will be made at the next full meeting of North Yorkshire County Council on 24th September.

10. AOB:

10.1 Fire Hydrants: A parishioner has reported that covers on some of the Fire Hydrants in the village are stuck down. As it is the responsibility of the local Fire Authority to maintain the fire hydrants, it was agreed to ask them when they were last checked. **Action: CF**

11. Date and Time of Next Meeting:

The next meeting will be held on Tuesday 18th November 2014 at 7.00 p.m. in Husthwaite Village Hall.

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