

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 18th November 2014 in Husthwaite Village Hall**

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Present: C. Fenwick (Chair), P. Escreet (PE), B. Smith (BS), Cllr C. Patmore (CP).

1. **Apologies:** P. Fox (away), A. Gambles (working), E. Smith (ill).
2. **Minutes of Previous Meeting:** Approved and signed as a true record.
3. **Matters Arising:**

3.1 Article 4 Direction: There has been a very poor response to the consultation questionnaires which were distributed to every house within the village, with only 17 being returned. As this is clearly insufficient to claim village support for tightening planning controls, it was agreed that we would advise parishioners, in a newsletter article, that replies would be accepted until Christmas. The final decision on applying for Article 4 Direction will be made at the January meeting. **Action: BS**

3.2 Parish Council Defibrillator: Orchards of Husthwaite have offered to fund half the cost of installing a Defibrillator Cabinet in which to place the defibrillator which was donated to the PC and, as the Yorkshire Ambulance Service has agreed to take responsibility for future maintenance of the defibrillator, the Parish Council agreed to progress the scheme with YAS. **Action: CF/BS**

3.3 Blocked drains: The drains in Elphin View (between nos. 9 & 10) and Prospect Cottages (by no 16 and the garages) are still blocked solid despite confirmation from Highways to Cllr Patmore on 8th October that the contractor would unblock both drains. Cllr Patmore will follow up with Area 2. **Action: CP**

3.4 Street name signage: Claire Spink, from Design & Maintenance at Hambleton District Council, has inspected the Street Name Plates and will repair / replace as necessary in the new financial year.

3.5 Volley Ball Equipment: The Volleyball ground sockets have now been cemented into position on the flat grass area within the Recreation Area by C Slater. It was agreed to leave the installation of the posts and net until spring when the weather improves.

3.6 Community Car Scheme: Zoe Lodge from the Easingwold & District Community Care Association has offered to write an article for the village newsletter promoting the services of the EDCCA.

3.7 Dog Fouling: The leaflets received from Hambleton District Council have been distributed within the village. It was agreed that we should request a dog waste bin at the bottom of Low Street near the cemetery and Bell Lane, one of the areas most affected by dog fouling. **Action: CF**

3.8 Vodafone Rural Hotspot programme: A letter of support has been received from Anne McIntosh MP and Paul has planned an outline coverage map for Husthwaite. We now await confirmation from Vodafone on the closing date for applications. **Action: PE**

3.9 School Parking: NYCC are cracking down on parking problems near schools and Cllr Patmore will request that Husthwaite Primary School receives a visit by the warden at the start / end of the school day. **Action: CP**

3.10 Updating the Parish Plan Action Plan on the Village Website: The feasibility of updating the Husthwaite Parish Plan Priority Issue Actions on the website will be explored. **Action: PE**

3.11 Painting of Village Seats: John Howland has confirmed that the refurbishing and painting of the seats within the village will be completed in the spring as the wood is too wet at present.

3.12 Community Assets and Planning: Peter Cole, Business & Community Officer, has assured the Parish Council that, at Hambleton District Council, all 'Asset of Community Value' listings are taken into account when determining any planning application for the property.

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3.13 Kays Bank Water Problem: On opening an inspection hole on Kays Bank, Area 2 Highways discovered a broken water pipe which Yorkshire Water have since repaired.

3.14 Sunken Grave: Paul offered to lay some spare turf on the grave, as relocation of the bench within the Cemetery onto paving slabs and the re-laying of the surplus turf had not yet been completed. **Action: PE/CF**

3.15 East View Trees: No response has been received from Broadacres regarding the pruning of the trees on East View Green and, as it is assumed that the trees have now reached maturity, it was decided to monitor the problem and consider thinning at a later date.

3.16 Prospect Cottages Development: A letter to Mick Jewitt, Director of Environmental and Planning Services, was tabled and approved by the Council. The letter acknowledged that, in the Hambleton Local Development Framework, Husthwaite was allocated a development of around 20 dwellings between 2016 and 2021 but stated that, from the numerous responses that were received from the recent village consultation, it was clear that the majority of parishioners considered that, due to the relatively small size of our village, this should take place in phased stages. In addition the Parish Council highlighted the current problems with access and egress to Prospect Cottages which would only be intensified by the proposed development and suggested that the planning officers may like to visit the village to discuss our concerns. **Action: CF**

3.17 NYCC Grass Cutting: NYCC has confirmed their intention to stop funding grass cutting in the public highway and, as a result, grass within the village will only be cut at junctions to maintain minimum visibility requirements. The situation will be monitored in the new financial year and the Parish Council will decide if additional grass cutting is required.

3.18 Amendment to Standing Orders: The amendments to para 15 & 16 were approved and the Revised Standing Orders were adopted with effect from 18th November 2014.

3.19 Bus Services: The contract for Service 31X has been awarded to Stephensons of Easingwold for the period 3 November - 31 January 2015 and there will be no alterations to the current timetable. NYCC are now inviting tenders for the period February 2015 - March 2016.

3.20 Cemetery Yews: A quote of £190 has been received from C. Slater for the work on the yew trees in the cemetery and the Parish Council agreed to ask him to complete the work as soon as convenient. **Action: BS**

3.21 Fire Hydrants: North Yorkshire Fire have confirmed that all Fire Hydrants on public water mains in rural areas are inspected regularly, usually annually, and any defects are rectified.

3.22 Speeding Tractors: As the Parish Council have no jurisdiction over the highways it was agreed to inform our local Police of the concerns and ask them to pay a visit to Husthwaite to monitor the situation. Parishioners should also be encouraged to report incidents to the local Police. **Action: CF**

4. Matters which have arisen between Meetings:

4.1 Application for position of Clerk: An application for the post of Clerk has been received from Mrs J Couthard. Jan was thought to be an ideal candidate for the position and, as we are required to obtain references for all applicants as a condition of our insurance, a personal reference had been requested from Mr L Hill whose name Jan provided as a referee. It was unanimously agreed that, as soon as a satisfactory reference was received, Jan be offered the position of clerk on the terms detailed in item 7 below with effect from January 2015. **Action: CF**

4.2 Community shop: As Elaine and Peter, who had both undertaken the Community Ownership and Management Training, were absent, it was agreed to hold an extra meeting in the near future at which all Parish Councillors could be present to discuss this item. In addition Cllr Patmore agreed to

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ask Christine Cookman to visit Husthwaite and give interested persons the informative presentation on Stillington Community Shop that had recently been given to the village of Huby.

5. Planning Matters:

5.1 The following planning applications have been received:

Sleepy Willows, High Street, Husthwaite - Proposed works to trees. (The Parish Council has no observations on this application)

5.2 The following planning applications have been approved:

Wilton Croft, Low Street, Husthwaite - Proposed works to blue atlas cedar tree subject to TPO 9/2009.

Sleepy Willows, High Street, Husthwaite - Proposed works to fell 7 trees.

5.3 Consultation on the following planning application is ongoing / close to a decision:

The Orchard Inn, Low Street, Husthwaite - Proposed discharge of conditions 03 details of materials, 04 scheme of refrigeration, 06 scheme of ventilation and extraction, 13 details of barriers and signs.

6. Finance Report:

6.1 Current Account

Cheques/Monies out

16.9.14	100849	£240.00	PKF Littlejohn (Audit) inc 40.00 VAT
16.9.14	100850	£92.20	ME Willis (RA Equipment) inc 15.37 VAT
31.10.14	100851	£19.25	Royal British Legion (Wreath)
31.10.14	100852	£806.66	Burn Bros (Grass Cutting) inc 134.44 VAT
		£1158.11	

Cheques/Monies in

30.9.14	£3750.00	Precept 2 nd Installment
3.10.14	£1.15	Northern Electric Wayleave
	£3751.15	

Statement balance at 15 October 2014 - £14100.48 (including £8154.88 Cemetery monies)
Unpresented cheque 100851 & 100852

Payments Approved

Locality - £90.00 (Training)

Husthwaite Village Hall - £500.00

6.2 Recreation Area Account

No Transactions

Statement Balance at 15 August 2014 - £389.68.

6.3 Recreation Area Committee Account

No Transactions

Statement Balance at 3 November 2014 - £77.28.

Payments Approved

C.Slater - £74.00 (Installation of volleyball ground sockets)

6.4 A letter of thanks for the vouchers has been received from Mr M Clark, our internal auditor.

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- 7. Review of pay and conditions of Clerk:** It was agreed that the position of Clerk should be paid on an hourly rate of £10 per hour with an additional allowance for office expenses up to a maximum of £1200 per annum.
- 8. Proposed Expenditure and Precept 2015/16:** Following comprehensive discussions on the proposed Parish Council expenditure for the remainder of 2014/15 and financial year 2015/16 (detail sheet attached), it was unanimously agreed to maintain the precept at £7500 for FY 2015/16. **Action: CF**
- 9. Circulated Items That May Be Of Interest To The Council:**

9.1 Top Tips in Responding to a Planning Application Article in The Clerk: It was suggested that, as this contains some very useful information, a copy should be given to every Parish Councillor. **Action: CF**

9.2 Registration of Financial and Personal Interests: As the registration details of Husthwaite Parish Councillors seems to be missing from the Hambleton District Council website (with the exception of P. Fox) it was agreed that councillors should complete another Registration Form which will be forwarded to the Monitoring Officer for actioning. **Action: CF**

10. Reports from Council's Representatives on Other Organizations:

10.1 Highways: PE and BS informed the meeting that High Leys Lane had been resurfaced in its entirety and both had written to Highways asking the reasoning behind this decision. To date no satisfactory explanation had been forthcoming and we were advised to copy our correspondence to David Bowe, NYCC Director of Business & Environmental Services and Richard Flinton NYCC Chief Executive Officer. **Action: PE**

10.2 Neighbourhood Watch: Recent information received from North Yorkshire Police reveals that in the last six months Husthwaite has endured 2 x Anti Social Behaviour, 2 x Burglary of Outbuildings, 1 x Theft and 11 x Suspicious Incidents. Also current concerns regarding cars parked around the village have been reported to the Police and Trading Standards.

10.3 Husthwaite Village Hall Committee: The new Chairman of Husthwaite Village Hall Committee is Stephen Barker.

11. Reports from County/District Councillor:

Cllr Patmore informed us that Hambleton District Council are in the process of reviewing the Local Development Framework and, although there is no change for Husthwaite, there is an increase in the number of Service Villages and also limited development will be allowed in smaller villages. In addition, as policy is changing, Hambleton will be conducting a Waste Review and the public will be consulted on the future of kerbside collections. Furthermore, North Yorkshire County Council finally approved the Allerton Park Waste Recovery Plant on 24th September. Finally parishioners are encouraged to respond to the NYCC Consultations on Library Services and Stronger Communities.

12. Date and Time of Next Meeting:

The next meeting will be held on Tuesday 20th January 2015 at 7.30 p.m. in Husthwaite Village Hall.