

Husthwaite Village Hall Committee

DRAFT Minutes of the meeting held on Monday 11th December 2017

Present: Gill Allanson, Steve Broughton, Lynn Colton (Chair), Simon Eedle, Annabel Kennedy, Sheila Mowatt, John Ovenston, Carol Fenwick

1. **Apologies:** Sandie Davison
2. **Minutes of last meeting held on Monday 13th November 2017:** Accepted as a true record.
Proposed SE, Seconded GA
3. **Matters arising from previous minutes:**
 - a) **Cheque Signatories:** The new bank mandate forms have been completed and will be handed in to Barclays Bank on 12th December. Action: SB
 - b) **Kick plate:** LC has approached Mick Barker who has agreed to complete the job in the near future.
 - c) **Chair Trolley:** LC has sourced a chair trolley for £85 and will place an order for the item. Action: LC
 - d) **Issue of Keys:** Village Hall keys have now been issued to GA, SB and SE.
 - e) **Fire Safety obligations:** The updated Village Hall Hire Agreement (which includes details of fire safety responsibilities) has been sent to all regular users.
 - f) **Fundraising:** AK reported that Awards for All is the most likely source of funding for extra storage. Other possibilities are North Yorkshire Community Fund, Tesco Bags of Help, Co-op Local Community Fund and Broadacres Community Development Fund. An application to the Arts Council for funding for the pantomime will be submitted in the near future. Action: AK
 - g) **100 Club:** JO advised that Audrey Raper and Guy Wilson would be the representatives from St. Nicholas Church who would discuss the setting up of a 100 Club as a joint venture with SM. The Jumble Sale idea has been withdrawn. Action: SM
 - h) **Youth Liaison Member:** AK reported that due to low attendance in recent weeks, there were no suitable candidates at present.
 - i) **Cleaning of Named Bricks:** The committee thanked SB for completing the task.
 - j) **Card Payment Set Up:** The iZettle card payment system has been purchased and was trialed successfully at the recent Pop Up Pub.
4. **Financial Report:** The Treasures Report to end November 2017 is attached to these minutes.
5. **Building Development & Maintenance:**

A quote for the storage extension is awaited from Steve Clements.

A quote of £1450 (including VAT) from M Duffield for uPVC Facias on the Main Hall Front, Main Hall (S) and Green Roof (N&S) was accepted and work will be started as soon as possible.

An e-mail about the piece of deformed boarding on the corridor roof has been sent to Willoughbys.

Completed since last month – Fitting of external tap (with internal stop cock), re-pressurisation of under-floor heating expansion vessel, archives moved back onto mezzanine, annual contractor servicing of Security System.

Outstanding – fitting of new chair feet rubbers, moving further material onto mezzanine, checking HDMI link from laptop to projector for streaming media, filling gap in work-top, fitting door pulls to green room exterior doors, installing committee room projector, chicken wire drain covers, sealing leaking joint in kitchen guttering, fitting of bar in green room to store lights, minor paintwork touch-up.

It was noted that the basketball net should be dismantled before being stored in the green room.

6. **Youth Club:** AK reported that the Youth Club had successfully applied to the Husthwaite Village Trust for funding to cover Village Hall hire costs.
7. **Parish Council:** CF reported that the Parish Council were still trying to co-opt a new councillor. In addition the Welcome to Husthwaite pack had been updated and would be given to all new residents.
8. **Coming Events & Diary Bookings:** SM reported that due to lack of numbers, the Xmas Party would have to be cancelled. Events in December include Film Club (with cocktails) on 22nd and Quiz Night on 29th.
9. **AOB:**

Nominated Club Keyholders: SE confirmed that he would open the village hall for weekly Yoga. AK stated that she would be unable to open the village hall for the cleaner from January to April due to work commitments and LC offered to undertake the task in January.

At present the window cleaner visits every month and it was agreed that we could reduce the frequency of his visits to bi-monthly.

Action: SB

Local produce supply: LC reported that Thornton's butchers were now trading from the premises at the bottom of the Nookin and the Chapel Street butchers shop from Easingwold was considering starting a weekly van service to local villages. In addition a regular visitor to the Husthwaite Market had expressed an interest in holding a weekly Farm Shop stall in the village hall car park on a Thursday evening and another stallholder had mooted the idea of a food market in the village hall. The committee agreed to support all the projects.

SB proposed selling glasses of fizzy wine or pims at the quarterly markets and offered to trial the idea. In addition he suggested that we show the Calcutta Cup Rugby event on the big screen.

It was noted that the Plum and Partridge would be open on Christmas Day from 12noon till 2pm for drinks only and that they were planning a New Year 's Eve event too.

10. **Time & Date of next meeting:** The next meeting will be held on Monday 8th January 2018 at 6:30pm