

Husthwaite Village Hall Committee

Minutes of Committee Meeting held at VH on Monday 13th April at 7.00pm

Present: Stephen Barker, Carol Fenwick, Zoe Lodge, John Ovenston, Philip Hewitson, Victoria Black

Apologies: Gila Robinson, Debbie Lewis-Green, Jeremy Walker, Lyn Colton

1. Minutes of the last meeting (Monday, 9th March)

The minutes were accepted as a true record. Proposed :Philip Hewitson; Seconded : Carol Fenwick.

2. Matters arising from previous minutes

2.1.1 **Fire Training-** Date of training agreed for Sunday 26th April, to commence at 9, till 12. June Barker- Short Mat Bowls - to be invited. **Action:John Ovenston**

2.1.2 **Risk Management-**Draft to be ready for 19th April. Carry forward to next meeting.

6.4 **Diary updating-** Updated by Zoe. To be updated weekly if required. **Action: Zoe Lodge**

4.1 **Hall logo-** Agreed logo competition to still go ahead.

5.1 **Defibrillator-** Informed must be at front of building near roadside. Quotations for power supply to be got. **Action: John Ovenston**

6.0 **Youth Club-** proposed idea to halt club during school holidays but run during term time.

3. Village Hall Survey (Lottery Final)

Sarah Aspinall produced survey. Stephen to chase up volunteers to distribute and to make enquires about printing the survey. **Action: Stephen Barker**

4. Financial report

Formal report circulated. Treasurer's report showed total cash and debtors funds of £16,629.67. Current debtors total £184. In March, actual receipts less payments totalled £2,842 which was below the budget figure of £3,506 by £664.

Although Youth Club is running financial records of income and costs are awaited.

Following discussion at the last meeting, the quotations received for landscaping are on hold. 'Orchards Of Husthwaite' were approached in February with a request for grant support and a response is still outstanding.

5. Building (development and maintenance)

5.1 **Storage Policy-** Agreed no changes required to the policy. Copy to be left in the User Guide Folder. Policy circulated.

5.2 **Heat recycling and Ventilation-** two quotations received on basis of LEDA recommendations.

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- Filter Plant Solutions (Batley)- £13,410 +VAT (alternative kit £7,840 +VAT)
- HF Brown, (Selby)- have visited and done thorough estimation of requirements. Quote is for £9,715 +VAT.

John to follow up with LEDA regarding quote and the Kit used by Filter Plant Solutions. **Action: John**

Ovenston

- 5.3 **Quarterly Maintenance checks-** John produced a checklist to use during inspection. Aim to get maintenance schedule into action. Suggested, need team from which 2/3 can be drawn for each quarterly inspection. First quarterly check is Philip, Stephen and John. **Action:John.**
- 5.4 **User Documents-** Proposed user guide for before and after events. To be issued after agreed changes are made.
Action: John Ovenston

6. Parish Council Report

There will be no Parish or District elections held this year.

7. Coming events

7.1 **Little Pippins-** no longer a monthly session, to be weekly on a Thursday afternoon.

7.2 Fixtures-

- 22nd April - Sherlock (The Flanagan Collective)
- 5th May - Comic Opera Buffa (with Husthwaite School)
- 8th May - Snake Davis Band
- 15th May- Ladies night at VH, informal belly dancing workshop
- 22nd May - Avanti and Artisan - 6 Impossible Things
- 31st May - Husthwaite Open Gardens
- 14th June - Husthwaite Village Market
- 27th June - Murder Mystery Evening (David Pike)
- 10th July- Jazz evening (Pietro Lusvardi Trio)
- 19th September - Made in Husthwaite
- 26th September- Wine tasting
- 13th October- Area gardening club yearly talk
- 30th October - The Gift of Stones (North Country Theatre)
- 23rd January 2016- proposal to hold Burns Supper (TBC)

8. AOB

Cycle Rack- on hold until landscaping, to fit in with landscaping.

9. Next Meeting

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11th May at 7pm