

**DRAFT Minutes of the Annual Parish Meeting held on  
Tuesday 21<sup>st</sup> May 2019 in Husthwaite Village Hall**

Present: C. Fenwick, J. Don, P. Fox, J. Law, B. Smith, E. Smith, J. Coulthard, C. Patmore.

**1. Annual Report from the Chair:**

The annual report summarising the previous year's activities was presented by the Chair. A copy of the report is appended to these minutes.

**2. Annual Finance Report:**

	<u>Current A/C</u>	<u>Recreation Area A/C</u>
Balance B/F	£15794.36	£1302.88
Plus Precept	£7500.00	
Plus Receipts	£1246.15	£1.81
Sub Total	£24540.51	£1304.69
Less Payments	£9612.33	.
Balance C/F	<b>£14928.18</b>	<b>£1304.69</b>

The year end Current A/C balance includes £9424.88 for the Cemetery Extension Fund.

**3. Comments and questions from parishioners:**

There were no comments or questions from parishioners.

**4. Completion of Declaration of Acceptance of Office, Registration of Financial and Personal Interests and Return of Election Expenses forms:**

The 'Declaration of Acceptance of Office', 'Registration of Financial and Personal Interests' and 'Return of Election Expenses' forms were completed by all Parish Councillors present.

**5. Election of Chair:**

E Smith proposed, seconded by P Fox, that C Fenwick be elected as Chair for a further year. There being no other nominations, Carol Fenwick was duly elected as Chair of Husthwaite Parish Council.

**6. Election of Vice-chair:**

P Fox proposed, seconded by C Fenwick, that E Smith be elected as Vice-chair to the Council. There being no other nominations, Elaine Smith was duly elected as Vice-chair.

**7. Appointment of representatives of the Council on other organisations:**

Beckwith Bequest Trustee: Carol Fenwick until April 2022

Village Hall Trustee: Carol Fenwick

**8. Responsibilities within the Council:**

Communications: B Smith

Public Footpaths: J Law

Easingwold & Villages Forum: P Fox

Recreation Area: C Fenwick

Highways: All as necessary

Risk Assessment: C Colton / C Fenwick

Neighbourhood Watch / Police Liaison: C Fenwick

Street Lighting: C Fenwick

Parish Liaison: All as necessary

YLCA: P Fox / J Law

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**9. Review of Parish Council Policies:**

Husthwaite Parish Council's Standing Orders, Financial Regulations, Records Management Policy, Burial Board Rules, GDPR Data Audit, GDPR Privacy Notices, GDPR Security Incident Policy and Model Publication Scheme were reviewed by the Council and revised Standing Orders, Financial Regulations, Records Management Policy and Burial Board Rules were adopted.

**CHAIRMAN'S REPORT FOR MAY 2018 - APRIL 2019**

At the annual parish meeting last May we only had five Parish Councillors, so the areas of responsibility within the council were assigned as follows: -

Craig Colton	- Public Footpaths, Risk Assessor and YLCA
Peter Fox	- Easingwold & Villages Forum and YLCA
Barney Smith	- Communications.
Elaine Smith	- Vice-chair.
Carol Fenwick	- Beckwith Trust, Neighbourhood Watch & Police Liaison, Recreation Area, Risk Assessor, Street Lighting, Village Hall Representative, YLCA and Chair.

In addition, it was agreed that Councillors would continue to attend Parish Liaison meetings in rotation and potholes and other road condition issues would be reported by everyone on the NYCC Highway Maintenance Parish Portal.

During the bi-monthly meeting that followed it was noted that the PC had registered with the Information Commissioners Office, a Data Audit of all information held by the PC had been completed and new GDPR Privacy Notices and a Security Incident Policy were adopted. In addition, it was reported that grant applications had been made to the HDC Make A Difference Fund and Husthwaite Village Trust for improvements to the MUGA surface and our nomination of the Plum & Partridge as an Asset of Community Value had been acknowledged by HDC. Other items discussed were the co-option of Parish Councillors, traffic problems near to the school entrance, potholes on Woolpots Lane, changes to bus service 31X and the site for our Battle's Over - A Nation's Tribute event. The Annual Governance Statement and Accounting Statements were also unanimously approved and, as our income and expenditure were under £25,000, the PC qualified for a Certificate of Exemption from audit.

Before the July meeting Craig and I attended a Parish Liaison event in Northallerton where we discussed the new GDPR, protecting vulnerable people in rural communities, the increase in fly tipping and HDC's refuse collection route optimisation. Then, at the meeting it was reported that we had received four expressions of interest for the two Parish Councillor vacancies and, after two rounds of voting, Jane Don and John Law were co-opted by majority vote. It was noted that our nomination of the Plum & Partridge as an Asset of Community Value had been accepted, the resurfacing of the C96 from the Amplecarr to Providence Hill had been completed, Playscheme had agreed to replace the defective Forest Traverse Post in the Young Children's Play Area free of charge and our application to the HDC Make a Difference Grant had been successful. The PC agreed to request quotes for the installation of a drain between the school field and the MUGA and, after careful consideration, opted to accept the tender from The Hambleton Handyman for the painting of the village railings. Inconsiderate parking within the village, the withdrawal of late afternoon buses on Service 31X out of York, health provision in Easingwold and footway resurfacing in Low Street and High Street were also discussed.

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At the September meeting it was noted that the PC had met with John Saddington to discuss the proposed plans for the development of the land to the south of Prospect Cottages and had registered a number of objections. Peter reported that the South Hambleton Shale Gas Advisory Group had opposed the Permitted Development Plan and Strategic Infrastructure Project initiated by the Government and the PC urged HDC to follow suit. We were informed that the painting of the village railings, the replacement of the Forest Traverse Post and the resurfacing of High Street and Low Street footpaths as well as Kays Bank had been completed. Councillors accepted the tender from J Revely & Sons for the installation of a drain between the school field and the MUGA and agreed to ask a tree surgeon to inspect the lime tree on the Village Green. Other items discussed were a 25 Year Environmental plan proposed by John Law, the repair or replacement of the wooden gates at the cemetery, blocked drains within the village and Bus Service 31X.

Sunday 11<sup>th</sup> November heralded a whole day of celebrations to commemorate the centenary of the end of WW1, organized jointly by the PCC, Husthwaite Village Trust, Village Hall Committee and ourselves. We started with a United Benefice Service and wreath laying at St Nicholas Church, in which both Peter and I took part, and ended with a bonfire and firework display on Beacon Banks followed by pie and pea supper in the village hall. Our thanks go especially to Richard Duffield for letting us use his field and helping to build the large bonfire and also to all those who worked behind the scenes to make it such a successful village occasion. At the Parish Council meeting later that month, Peter reported that he had met with the Government Shale Gas Commissioner to discuss the adverse impact of fracking in our area and John produced a draft environmental plan for Husthwaite, focusing on four possible projects. The provision of planters at the entrances to the village, Bus Service 31X, tidying of the cemetery yew trees, inspection of the Village Green tree and the Village Carol Service were also discussed. This is also the meeting at which we set the precept for the following year and it was unanimously agreed to maintain our precept at £7500, therefore provision was made for the new village planters, Village Newsletter, Cemetery extension, PC elections, tree works and renewal or replacement of the cemetery gates, as well as the regular expenditure for grass cutting, insurance, Clerks wages and Recreation Area maintenance.

At the meeting in January it was noted that the NYCC Public Rights of Way Officer had confirmed that no remedial action would be taken to the boards on the footpath between The Nookin and Kays Bank and NYCC Highways had been informed of the poor condition of the UUR from Highborne Lane to The Nookin. Peter reported that the Government Inspector had reopened the examination in public of NYCC's Minerals and Waste Joint Plan and HDC had confirmed their opposition to the Government's Permitted Development Plan. Councillors supported John's proposal to investigate a small renewable energy project, in partnership with NYCC, to reduce electricity usage for the primary school and agreed to fund a Cybercrime talk in the Village Hall. The deep gully at the side of the Husthwaite - Easingwold road near to Acaster Bridge, caused by run-off water from the adjacent fields, was reported to NYCC Highways and other items discussed were the Village Green tree, replacement of overhead power-lines and St Monica's Hospital Trust.

At our last meeting in March it was noted that Farm & Land Services had completed emergency works to trees on the cemetery / primary school boundary along with the tidying of the cemetery yews, Revelys had finished the drainage and groundworks at the northern end of the MUGA and Jan had applied for planning permission on our behalf to undertake work to the Village Green lime tree as advised in the tree safety report by Artemisia Consultancy. The PC agreed to request quotes for the

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necessary tree works and, after careful consideration, opted to accept the tender from Mike Barker for the replacement of the wooden cemetery gates with new steel gates. Peter reported that he had attended the Hambleton & Richmondshire Rural Transport & Access Partnership meeting and the Government Inspectors reopened examination of the County Plan - a report on which is due out later in the year. In addition, the closure of the Plum & Partridge, the 2019 elections, the state of the highways, overgrown pavements, littering and fly-tipping were discussed. The minutes of this meeting were reported in the 100<sup>th</sup> Edition of the Husthwaite Newsletter which the PC has jointly funded from the very first edition and I would like to congratulate both Richard Wood, who instigated this free-to-all publication, and Jan Coulthard, who took over the reins, for all their hard work in helping to keep the village well informed.

During the last year we have been asked to comment on fifteen planning applications, ranging from the development of 20 houses to construction of a general-purpose agricultural building. The Parish Council objected to two of these applications and Hambleton District Council approved fourteen of them and the other was withdrawn.

Hopefully we have kept parishioners aware of the activities in which we have been involved with regular articles in the Husthwaite Newsletter and on the Husthwaite website. Over the past year Councillors have attended meetings of the Beckwith Trust, Easingwold & Villages Forum, Hambleton District Council Planning Committee, Hambleton Parish Liaison, Hambleton & Richmondshire Rural Transport & Access Partnership, Husthwaite Village Hall, Husthwaite Neighbourhood Watch, South Hambleton Shale Gas Advisory Group and Yorkshire Local Councils Associations. This, in addition to our regular bi-monthly meetings, has kept us all quite busy and I believe that we have represented our parish and the local community successfully.

As usual I would like to end my report by thanking my fellow councillors for their hard work and support over the last year and also for putting themselves forward as Parish Councillors for a further term - I am confident that we will all strive to represent the local community to the best of our ability as we have done in the past. I would also like to express our gratitude to Jan, our Clerk, and Caroline Patmore, our County Councillor, who attends as many of our meetings as she can and keeps us well informed. Finally, I would like to pass my commiserations to John and congratulations to Jill Mortimer for a very closely contested election to become our new District Councillor in the Raskelf & White Horse Ward - we hope that she will continue to represent the area as well as her predecessors.

Signed.....2<sup>nd</sup> July 2019