

**Minutes of the Meeting of Husthwaite Parish Council held  
on Tuesday 18 March 2008**

**1**

Present: C. Fenwick (Chair), (RW), R.Houlston (RH), E.Smith, (ES), P Davison (PD), L. Ponte (LP), R. Woodhead (RW)

In Attendance: Cllr P Feartherstone (HDC), Cllr C Patmore (NYCC) B.Ward (clerk),

There were two members of the public present

**1. Apologies:**

**2. Minutes of the Previous Meeting:** Approved and signed as a true record.

**3. Matters Arising:**

3.1 Resurfacing of footpaths, High Street: Clerk still no reply from NYCC Highways.  
**Action: Cllr Patmore will enquire of situation**

3.2 Bus stops and shelter. Clerk has met representatives of NYCC on site and agreed where bus stops will be placed. There is no indication of when the work will take place.

3.3 Parish Council Vacancy: Despite advertising of the vacancy there are still no expressions of interest: **Action: Clerk to arrange for a notice in the next Newsletter inviting expressions of interest.**

3.4 Cemetery Charges: After a survey of charges elsewhere it was agreed that the charges for Husthwaite required revision. It was agreed that the cost of a plot in cemetery for residents and ex residents should remain unchanged at £100 and £150 respectively but that the cost to non-residents will rise to £300. The Interment fee for residents and ex residents will rise to £30 and for non-residents to £50. Of the interment fee £10 will be paid to the officiating clergy.

3.5 Grit Bins: The current NYCC winter maintenance review will address the criteria for the installation if grit bins. The outcome is awaited

3.6 NEDL installation: NEDL have visited the site and agree that the installation is unsightly and will take action to rectify the situation.

3.7 Welcome Pack: On checking the costs it was found that cream paper would be considerably more expensive and quality white paper will be used for the folder.

3.8 Footpath in Slater's Field: NYCC Countryside Ranger will endeavour to install drainage to alleviate the problem.

**4 Matters arising between meetings.**

There were no matters arising between meetings

**5 Planning/Planning Policy:**

The following planning applications have been received by HDC:

The Balmoral - Retrospective application for erection of a conservatory and bin store  
Land at Malton Street - Temporary siting of a log cabin to be used as an agricultural worker, construction of an agricultural building and creation of a new vehicular access

The following applications have been approved:

Fairfield House - revised application for alterations and extensions and construction of a detached garage

The Old Lodge - Alterations and extensions to existing dwelling

There was considerable discussion regarding the land at Malton Street application. The applicant, Miss J Barlow, was present and explained her intentions for the land and the proposed business of rearing alpacas. Considerable concern was expressed about the

*Signed .....Date 20 May 2008..*

creation of a precedent of siting dwellings on this type of land as well as the impact on the landscape and views. The application does not indicate how long 'temporary' is nor what will happen if the business succeeds and longer term residence is thought necessary. Miss Barlow explained that the intention was to run for three years to see if the business was sustainable and review the situation from there. In any case, the proposed barn would be of a permanent nature.

Although the Council are keen to see new business brought into the area it was felt on balance that the disadvantages of this development were too great to recommend approval. The application will therefore be recommended for refusal.

The application for the Balmoral was recommended for approval.

**6. Finance:**

6.1 Current Account

Cheques/Monies out:

13.03.08	100625	£612.18	Creative Squeeze re printing of 'Welcome Pack'
13.03.08	100626	£1411.87	Daleside Nurseries Ltd purchase of trees
17.03.08	100627	£5.00	Rev I Kitchen re interment of J Slater

Total £2029.05

Cheques/Monies in

04.02.08	£122.50	Bier House rent
17.03.08	£5.00	Interment fee re J Slater

Total £127.50

Statement Balance at 15 March 2008 £3639.64

6.2 Cemetery Fund

Monies in

17.03.08	£5.00	Interment fee (J.Slater)
17.03.08	£100.00	Sale of 1 plot (J Slater)
17.03.08	£15	War Graves Commission

£120.00

Statement Balance at 17.03.08 £4703.40

6.3 Recreation Fund

Monies in

Monies out

28.01.08	£22.90	Interest
28.02.08	£22.41	Interest

£45.31

Statement Balance at 17.03.08 £5798.48

Signed .....Date 20 May 2008..

6.4 The following were approved for payment:

To J A McDougall for work on the preparation of the Welcome Pack - £40.00

To Creative Squeeze for design and printing of Welcome Pack - £612.18

To Daleside Nurseries for trees for the recreation area - £1411.87

(note: these items are covered by grants received for the purpose)

Also approved: expenditure of up to a maximum of £600.00 for drainage works and up to a maximum of £100.00 for hedgeworks in the recreation field, both amounts to be paid from the Recreation Field account.

6.5 PD raised the matter of clearing invoices for payment. He explained that the delay caused by the infrequent meetings of the Council led to difficulties in getting invoices paid promptly and in reporting back to the grant providers in a timely manner. This had also created some animosity with Creative Squeeze who felt they were due payment sooner. It was explained that any non-budgeted item had, under Council Standing Orders, to be approved and minuted by the Council before payment could be made. In addition it is Council policy, bearing in mind it is public money being spent, not to pay until the goods have been received and found to be fit for purpose.

It was agreed that if expenditure is anticipated then the Council could approve this in advance up to a financial limit. In this way the payment could be made before the subsequent Council meeting. However, it remains Council policy that payment in advance is not permitted except in exceptional circumstances.

The Clerk will write to Creative Squeeze to apologise for the delay in payment and explaining the circumstances.

**7.0 Circulated Items**

7.1 The application for a donation for The Samaritans was declined

7.2 It was suggested that the Council purchase the CD ROM 'Cemetery Management and Administration for Local Council Clerks' at a cost of £27 rather than continue to pay £65 p.a. to the Association of Burial Authorities for membership. **Action: Clerk to investigate and report**

**8. Reports from Council's Representatives on Other Bodies.**

8.1 Parish Plan - a resume of the meeting held on 19<sup>th</sup> February was circulated and is attached to these minutes. There is some concern over the wording on the plan as it may be confusing. This will be revised and will appear in the Newsletter.

The Welcome Pack is close to completion and will be distributed shortly.

Tree planting in the recreation field will take place at the end of March

8.2 Easingwold & Villages Forum - The draft assessment criteria for the prioritisation of recreation projects was discussed and the Husthwaite project ranks in 3<sup>rd</sup> place overall. This means that Husthwaite will be well placed for any grants that may become available.

8.3 Village Hall - LP has again met with representatives from the village hall committee to discuss the way forward. There are some concerns about the value of the asset (village hall and its site) being retained for the village and advice will be taken before any plans are made.

Signed .....Date 20 May 2008..

8.4 District/Parish Liaison Meeting - the subject of charging for car parking was discussed but not resolved. The kerbside recycling is being viewed by NYCC as a great success with a good level of response (98%) from the public. The Local Development framework continues on course with the allocations document (which shows the areas for development) being the next for approval. Area Forums are to be established on a trial basis to see if they can improve the County/District/Parish communication.

**9. Reports from County/District Councillors.**

Cllr Patmore advised that the NYCC Council Tax will rise by 4.75% for 2008/9. The Council has had a full debate on the closure of Post Offices in the County and is considering various options, including the Essex idea of the Council being involved in the running of them. N Yorks police have advised that they introducing a 'safer neighbourhood policing' scheme.

Cllr Featherstone advised that the Hambleton District Council Tax will be increased by 4.5% for 2008/9

**AOB:**

- The new editor of the Newsletter has asked for guidance on monies available to fund publication. The last edition with its colour pictures and high content had cost considerably more than previously. It was agreed that the Parish Council contribution should be limited to an average of £30 per publication or £180 p.a. **Action: Clerk to liase with editor.**
- The footpath at the corner of Slaters Field is collapsing to the extent that it is becoming dangerous. **Action: Clerk to report the problem to the NYCC footpaths officer.**
- NEDL contractors have been tree lopping and have left all the off-cuts lying around. **Action: Clerk to contact NEDL**

**Date and Time of Next Meeting:**

The next meeting will be the AGM at 7.00pm, Tuesday 20<sup>th</sup> May 2008, followed by the regular meeting of the Parish Council. Venue: the Village Hall, Husthwaite.

Signed .....Date 20 May 2008..

## PARISH PLAN - UPDATE (5)

### PROGRESS WITH THE RECREATION AREA

At this fifth special meeting of the Parish Council on Tuesday 19th February 2008, one village resident was welcomed. Information shared and subsequent discussion centred around action necessary to progress development of the Recreation Area.

#### Recreation Area

Decisions made may be summarised as follows:

- Agreement was reached on a sketch plan layout for the site with key areas identified. This plan is printed alongside this report.
- The following contractors have been invited to meet on site prior to submitting estimates which are necessary to support grant applications:
  - \*Cleveland Land Services (Guisborough)
  - \*Aldersons of Worsall (Yarm)
- A draft Constitution which sets out responsibilities was agreed.  
This covers such critical aspects as management, access, health & safety, funding, maintenance & development.
- Details were agreed for a response to the Easingwold & Villages Forum (organised by Hambleton District Council) which aims to establish priorities for Recreational Projects in the Community Plan. As this document will influence future funding allocations, the Parish Council has put forward 3 priorities relating to the Recreation Area, namely,
  - a) A Multi-use Games Area (All weather)
  - b) Children's Play Area
  - c) Access Lane & General Amenity Area
- Steps will be taken with regard to the following Grant Applications:
  - a) A bid for £5,000 from the Community Grant Scheme 2008/9 administered by Hambleton District Council.
  - b) Awards for All, up to £10,000
  - c) Big Lottery Fund - Reaching Communities (success rate 20%)

Other possibilities are also being explored.

#### Woodland/ Wildlife Area

By the time this Newsletter is distributed, the first steps in developing the Recreation Area will have been taken. A wonderful selection of trees has been planted around the cast perimeter of the site & as they develop will form a superb backdrop. The range includes holly (5), prunus (3), acer (3), amelanchier (3), oak (1), beech (1), osmathus (3), hawthorn (2), silver birch (5) and sorbus (5). The Parish Council greatly appreciates the contributions by Audrey Raper and Hugh Richardson in the planning of this area. The involvement of Allan and Richard Duffield in treating weeds has also been of tremendous help. The efforts of others in preparing the ground, digging holes and planting are also valued. It is pleasing to report that the School is enthusiastic about using this area as a learning resource.

#### 'Welcome to Husthwaite' Information Pack

Again, by the time this article is read, every household should have received the information pack. If anyone has been missed out, some spares are available from the Village Shop. It may be of interest to learn that the Parish Council has decided to enter this pack in the Village Ventures Competition 2008 organised by Yorkshire Rural Community Council.

#### Publicity

John Ovenston has kindly arranged for the Parish Plan to appear on the Husthwaite Website. Roy Leverton has readily agreed to arrange publicity relating to the distribution, of the 'Welcome to Husthwaite' pack and also the tree planting. A photographic record of these occasions will be compiled by John Ovenston. As we progress with the delivery of the Parish Plan, the Parish Council greatly values the contributions made by so many.

#### Next Meeting

The sixth of these special meetings will be held in the Village Hall at the earlier time of 7.00 p.m. on Tuesday 29th April, 2008. If you have any views on the development of the recreation area, village hall, parish plan please come along and voice them.

Peter Davison